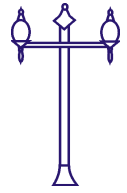


Arts & Craft Vendor Application

Old Town Jubilee 2010



Sponsored by HERITAGE FESTIVALS

www.yumaheritage.com

January 8th, 9th, 10th, 2010

Times: 01/8/2010.....10:00 a.m. to 4:00 p.m. 01/10/2010.....10:00 a.m. to 3:00 p.m.
 01/10/2010.....10:00 a.m. to 5:00 p.m.

This is an outdoor event -- Food and Craft Booths: **\$200.00 - three days for a 10' X 10' booth. \$300.00 - three days for a 10' X 20' booth.** Booth spaces larger than 10' x 20' are available in limited numbers at designated locations. After applications are reviewed and accepted, booth assignment will be on a "first come first serve" basis. Business and Personal Checks accepted up to 10days prior to event, monies after that must be certified funds or cash. **All required photos, copy of AZ resale license; certificate of insurance for food vendors, health certificate, etc. must be completed prior to set up. SALES TAX 8.4%**

Media Advertising will include radio, TV and newspaper. Professionally printed posters will be distributed

1. Tables, Chairs and Booth Frames will not be provided
2. Electricity is limited, will be assigned on a 'first come first serve' basis and the **cost for electricity is \$15.00.**
3. All food booths are required to have fire extinguisher, Health Permits, and certificate of insurance naming Heritage Festivals, **and** City of Yuma as additional insured.
4. It is mandatory that all booths be completely set up ONE hour before the event. All cars MUST be off the Main Street Plaza by 9:00 a.m.-- This is a requirement of our insurance company. Set up is January 8th after 12:00pm. Your spaces will be marked, please stay within these markings.
5. **You must unload your vehicle and remove your vehicle off the street/plaza prior to setting up your booth.**
6. No one will be allowed to drive on the plaza area until the event is over. This means AFTER 3:00 p.m. on Sunday.
7. All participants are responsible for cleaning up their booth area during and at the close of the event.
8. No leftover food, cooking oils, or grease will be dumped into trash cans or planter areas – dumpsters will be available at designated location ~~ check booth placement map.
9. Consumption and/or possession of alcoholic beverages by vendors and/or workers are prohibited. Vendors will be held responsible for any violations.
10. All items to be sold at your booth must be indicated on your application along with photo prior to approval for booth-set-up. Heritage Festivals must be notified of any changes at least 48 hours prior to the event. **Sale and mark down signs are not allowed. There are no exceptions! Should changes in the items to be sold occur without required approval, suspension of the right to set-up a booth for any future events could result.**
11. Electrical outlets are numbered and you will be assigned a number for your booth. No one is allowed to share with you and we ask that you not share with another booth. We have to observe all safety codes. No electrical appliances such as heaters will be allowed in the booth. This will be closely monitored.
12. All tables must be draped to the floor on three sides with appropriate material.
13. If you or your organization have paid in advance and do not show up for the event - no refunds will be given.
14. CANCELLATIONS/REFUND: HERITAGE FESTIVALS will credit your account to be used in future shows only if **notice is given two weeks before this event.** Refund checks will be issued under certain circumstances only. No exceptions!!!
15. HERITAGE FESTIVALS reserves the right for placement of all booths and product. Only completed applications with all required documents and photos are processed for booth placements. **ALL BOOTH PLACEMENTS ARE FINAL!**
16. The sponsors of this event will not be liable for any liabilities whatsoever for the failure to fulfill conditions under which the event is being produced; due to natural causes, act of God, or any other causes beyond the control of this organization.
17. Sorry, no spaces will be held without prepayment of a minimum of \$50.00 deposit, full payment one week prior.



No applications will be accepted after December 28, 2009 without Visa, Master Card or certified funds.

18. **A Must:** A copy of your Arizona State Transaction Privilege Tax (TPT) License (Number _____). A list of all vendors will be submitted to the Arizona Department of Revenue on the Monday following the event. Copy must be on file. **To repeat – this is a must in order to process your application.** If you need an application call 602 542-4576.
19. **Please initial to acknowledge that you have read the rules and regulations of Heritage Festivals.**
20. **RV Parking:** RV parking will be allowed at Gateway Park on the pavement, the fee is \$25.00 for the whole event, payable to the City of Yuma. This parking fee is being imposed by the City of Yuma.

**CONTINUOUS LIVE ENTERTAINMENT WILL BE PROVIDED ALL THREE DAYS
(OVER)**

January 2010 Old Town Jubilee



Now accepted

Last Name _____ First Name _____

Telephone Number & Contact Name _____ Cell # _____

Arizona

Address _____

Summer

Address _____

IF YOU NEED ELECTRICITY YOU MUST PROVIDE US WITH THE EXACT AMOUNT OF AMPAGE NEEDED.

Electricity \$15.00 ___ Yes ___ No Amount needed ___ amps ___ volts

If you need RV parking, please indicate number of nights _____ RV/Trailer vehicle license number _____

Complete description of items to be sold. All applications are reviewed for quality and duplication. We require three photos: One of your booth set up and at least two of your product, be submitted with this application. List everything and give a complete description of the item(s). We will not be able to return your photos. If you need additional space, please attach a separate sheet.

Main Item:

Other Items:

PLEASE CHOOSE ONE: 10' x 10' - \$200.00 10' x 20' - \$300.00 Other

Please make sure to stay within your booth space, remember spaces are assigned on a first come first serve basis.

I _____ representing _____ have read the rules and regulations pertaining to this application. I/We also understand that any violation of the rules and regulations could result in a suspension of my/our right to set up a booth; at any future events held on the Main Street Plaza.

Signature of individual or organization's representative

Date

Please read, sign and **return the original** with your payment to: Heritage Festivals, 180 W 1st Street, Suite C~Yuma, AZ. 85364

(Before your application can be considered for approval, we must have photos of your product and booth set-up, a copy of your Arizona Resale License - if you are a food vendor Proof of Insurance and Health Permit).

For additional information call (928) 782-5712 between 9:00 a.m. and 3:00 p.m. Monday through Friday or Fax requests to (928) 782-6911. Check out our web site: www.yumaheritage.com

TO BE FILLED OUT BY HERITAGE FESTIVALS STAFF
DO NOT FILL OUT

Application rec'd on _____ Approved _____ Disapproved _____

Booth Fee \$ _____ Electricity \$ _____ RV Parking _____

Deposit \$ _____ Paid by () Check _____ () Cash _____

Paid in Full \$ _____ by () Check _____ () Cash _____

Space Assignment: _____

Arizona Resale Lic. # rec'd/on file? _____ Certificate of Liability Insurance rec'd/on file? _____

Vendor notified _____ By: _____ Mail _____ Phone _____ Sent _____