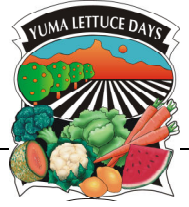


# ARTS & CRAFTS APPLICATION

\*\*\*Yuma Lettuce Days 2010\*\*\*



Sponsored by HERITAGE FESTIVALS

[www.yumaheritage.com](http://www.yumaheritage.com)



January 22<sup>nd</sup> 23<sup>rd</sup>, 24<sup>th</sup>, 2010

01/22...10am to 4pm    1/23...10am to 5pm    1/24...10am to 3pm

**Booth spaces are very limited! Items with agricultural content and emphasis will receive higher points in the selection of vendors.**

This is an outdoor event – **\$200.00** - 3 days for a 10' X 10' booth, **\$300.00** for a 10' X 20'. Booth spaces larger than 10' x 20' are available in limited numbers at designated locations. **Sales Tax 8.4%.**

Media Advertising will include radio, TV & newspaper. Printed posters will be distributed.

1. Tables, Chairs and Booth Frames will not be provided.
2. Electricity is limited & will be assigned on a 'first come first serve' basis and the cost is \$15.00.
3. All food booths are required to have fire extinguisher, Health Permits, and certificate of insurance naming Heritage Festivals, and City of Yuma as additional insured.
4. It is mandatory that all booths be completely set up ONE hour before the event begins. All cars MUST be off Main Street Plaza by 8:00 a.m.-- This is a requirement of our insurance company.
5. You must unload your vehicle and remove your vehicle off the street/plaza prior to setting up your booth.
6. No one will be allowed to drive on the plaza area until the event is over. This means AFTER 3:00 pm on Sunday.
7. All participants are responsible for cleaning up their booth area during and at the close of the event.
8. No leftover food, cooking oils, or grease will be dumped into trash cans or planter areas - dumpsters will be available ~ check booth placement map for Dumpster locations.
9. Consumption and/or possession of alcoholic beverages by vendors &/or workers is prohibited. Vendors will be held responsible for any violations.
10. All items to be sold at your booth must be indicated on your application prior to approval for booth-set-up. Heritage Festivals must be notified of any changes at least 48 hours prior to the event. **Sale and mark down signs are not allowed. There are no exceptions!** Should changes in the items to be sold occur without required approval, suspension of the right to se-up a booth for any future events could result.
11. Electrical outlets are numbered and you will be assigned a number for your booth. No one is allowed to share with you and we ask that you not share with another booth. We must observe all safety codes. No electrical appliances, such as heaters will be allowed in the booth. This will be closely monitored.
12. All tables must be draped to the floor on three sides with appropriate material.
13. If you or your organization have paid in advance and do not show up for the event - no refund will be given.
14. **CANCELLATIONS/REFUND:** Heritage Festivals will credit your account to be used in future shows only if **notice is given two weeks before this event.** Refund checks will be issued under certain circumstances only. No exceptions!!!
15. Heritage Festivals reserves the right for placement of all booths and product. **ALL BOOTH PLACEMENTS ARE FINAL!**
16. The sponsors of this event will not be liable for any liabilities whatsoever for the failure to fulfill conditions under which the event is being produced; due to natural causes, act of God, or any other causes beyond the control of this organization.
17. Sorry, no spaces will be held without prepayment of a minimum of \$50.00 deposit. **Deadline for application and FINAL PAYMENT is January 09, 2010.**   **Now accepted.**
18. **A Must:** A copy of your Arizona State Transaction Privilege Tax (TPT) License (Number \_\_\_\_\_). A list of all vendors will be submitted to the Arizona Department of Revenue on the Monday following the event. Copy must be on file. **To repeat - this is a must in order to process your application.** To obtain a license, call (602) 542-4576.
19. **Please initial to acknowledge that you have read the rules and regulations Heritage Festivals.** \_\_\_\_\_
20. **RV Parking:** RV parking will be allowed at Gateway Park on the pavement, the fee is \$25.00 for the whole event, payable the City of Yuma. This fee is being imposed by the City of Yuma.

(OVER)

**January 2010 Yuma Lettuce Days**



**Now accepted**

Last Name \_\_\_\_\_ First Name \_\_\_\_\_  
Telephone Number \_\_\_\_\_ Cell# \_\_\_\_\_  
Arizona \_\_\_\_\_  
Address \_\_\_\_\_  
Summer \_\_\_\_\_  
Address \_\_\_\_\_

IF YOU NEED ELECTRICITY YOU MUST PROVIDE US WITH THE EXACT AMOUNT OF AMPAGE NEEDED.  
Electricity \$15.00 \_\_\_ Yes \_\_\_ No Amount needed \_\_\_ amps \_\_\_ volts

If you need RV parking please indicate number of nights \_\_\_\_\_ RV/Trailer vehicle license number \_\_\_\_\_.

Complete description of items to be sold. All applications are reviewed for quality and duplication. Please list everything and give a complete description of the item(s). If you need additional space, please attach a separate sheet.

Main Item: \_\_\_\_\_

Other Items: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PLEASE CHOOSE ONE \_\_\_\_\_ 10' x10' - \$200.00 \_\_\_\_\_ 10' X 20' - \$300.00  
Please make sure to stay within your booth space, remember spaces are assigned on a first come first serve basis.

I \_\_\_\_\_ representing \_\_\_\_\_  
have read the rules and regulations pertaining to this application. I/We also understand that any violation of the rules and regulations could result in a suspension of my/our right to set up a booth; at any future events held on the Main Street Plaza.

Signature of individual or organization's representative \_\_\_\_\_ Date \_\_\_\_\_

Please read, sign and **return the original** with your payment to: HERITAGE FESTIVALS~180 W. 1<sup>st</sup> Street, St, Suite C ~Yuma, AZ 85364 (Before your application can be considered for approval we must have photos of your product and booth set-up, a copy of your Arizona Resale License - if you are a food vendor we need Proof of Insurance and Health Permit).

For additional information call (928) 782-5712 between 9:00 a.m. and 5:00 p.m. Monday through Friday or Fax(928)-782-6911. Check out our web site at [www.yumaheritage.com](http://www.yumaheritage.com)

TO BE FILLED OUT BY HERITAGE FESTIVALS STAFF

Application rec'd on \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_  
Booth Fee \$ \_\_\_\_\_ Electricity \$ \_\_\_\_\_ RV Parking \_\_\_\_\_  
Deposit \$ \_\_\_\_\_ Paid by ( ) Check # \_\_\_\_\_ ( ) Cash \_\_\_\_\_  
Paid in Full \$ \_\_\_\_\_ by ( ) Check # \_\_\_\_\_ ( ) Cash \_\_\_\_\_  
Electric \$ 15.00 Paid by ( ) Check # \_\_\_\_\_ ( ) Cash \_\_\_\_\_  
Space Assignment: \_\_\_\_\_  
Arizona Resale Lic. # rec'd/on file? \_\_\_\_\_ Certificate of Liability Insurance rec'd/on file? \_\_\_\_\_  
Vendor notified \_\_\_\_\_ By: \_\_\_\_\_ Mail \_\_\_\_\_ Phone \_\_\_\_\_ Sent \_\_\_\_\_